

**MINUTES OF THE MEETING HELD ON 08.08.2024 IN RESPECT OF  
APPOINTMENT ON COMPASSIONATE GROUND**

Departmental Screening Committee (DSC for short) constituted in terms of DOPT OM No DOPT 14014/1/2022-Estt.(D) dated 02.08.2022 by the Pr. Chief Commissioner, CGST & CX Lucknow Zone Lucknow, conducted its meeting on 08.08.2024 to consider the compassionate appointments in the combined Zone of Lucknow and Meerut Central Excise and CGST Zone. The constitution of the committee is as under-

- (i) Shri K.P.Singh,  
**Chairman cum Welfare Officer (DSC),**  
Pr.Commissioner, CGST & CX Commissionerate,  
Lucknow.
- (ii) Shri Rituraj Gupta  
**Member-1 (DSC),**  
Additional Commissioner (CCO),  
CGST & Central Excise Lucknow Zone, Lucknow.
- (iii) Mrs. Neha Lal,  
**Member-2 (DSC),**  
Additional Director,  
NACIN Zonal Campus  
Lucknow.

2. As per standing instruction the Departmental Screening Committee is to conduct proceedings from time to time to consider appointment against Compassionate quota.

3. DOPT vide OM. No. DOPT 14014/01/2022-Estt.(D) dated 02.08.2022 have issued detailed guidelines dealing with mode and modalities of compassionate appointment which are the determining principles for proceeding ahead in the matter of compassionate appointment. Further the CBIC vide Instruction F.No. 12012/52/2018/AD.III.B dated 15.05.2019 has prescribed quantitative criteria for short listing the deserving candidates for appointment.

*Neha Lal*  
*08/08/2024*

*T. Z. Singh*  
*08/08/2024*

*Pr. Chief Commissioner*  
*08.08.24*

4. The present vacancy position was provided by the respective branch of Cadre Control. The vacancy position against compassionate appointment quota in group C, as on date, is as under:-

Tax Assistant - 03 (Three)

Havaldar- 04 (Four)

MTS-0 (Zero)

5. The meeting was presided over by the Chairman DSC. All the members were present in the meeting. The coordinating branch i.e., the Cadre Control Unit, Lucknow placed before the committee the following records-

a. **Annexure I**- Calculation chart for vacancy position as on date (up to calendar year 2024), certificate issued by concerned branch of Cadre Control.

b. **Annexure II**- Complete list of applications for compassionate appointment as on date, Total 319 applications.

c. All **Part A** (application format prescribed by DOPT vide instructions dated 16.01.2013 & 02.08.2022) and **Part B** (field verification report, prescribed by DOPT vide instructions dated 16.01.2013 & 02.08.2022, with recommendation of the Commissioner) with reference to Annexure II.

d. **Annexure III**- Incomplete/ deficient applications, Total 36 incomplete applications.

e. DOPT OM No. 14014/02/2012-Estt.(D) dated 16.01.2013 and CBIC's instruction F.No.A.12012/52/2018-Ad.III.B dated 15.05.2019.

f. **Part C** of all applicants, placed in individual file, reflecting marks assigned on merit in terms of CBIC instructions vide F.No. A.12012/52/2018-Ad. III.B dated 15.05.2019,

6. The committee carefully examined the all Part A, B and C and noted that the 36 Part A applications being incomplete/ deficient for the specific reasons given in **Annexure III** can not be considered because in these cases mandatory formats either proforma Part A and B are incomplete or deficient in any manner and cannot be proceeded upon. The committee decided to proceed further with respect to other applications. Individual Part A and B were gone through and found in order. Thereupon the committee examined individual Part C and checked the marks to see whether these were as per CBIC instructions. After thorough checking the committee came

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to the conclusion that the Part C were duly and correctly filled up on the basis of Part A, Part B and with the help of Annexure X where required, and, therefore, should be taken up as basis to proceed further.

7. Whereupon the committee prepared a merit list on the basis of sum total of marks of each Part C in the descending order which was marked as **Annexure IV**. Thereafter other eligibility criteria viz age and education qualifications were looked into. The candidate at Serial No.4 namely Smt. Gulfareen w/o Late (Shri) Mohd. Aslam being not eligible for Tax Assistant due to lack of educational qualifications is liable to be considered for Havaldar and applicant mentioned at Sl.No.1 & 5 being short of educational qualification for Havaldar (Matriculation) and not eligible for selection.

Applicant mentioned at Sl.No.9 Shri Lalit Kumar S/o Late (Shri) Ramnath, Havaldar was selected for the post of Havaldar by the Departmental Screening Committee-2022. But during the physical test, he could not qualify the height criterion as envisages in Recruitment Rules of Havaldar. Due to non-qualification, he could not get final appointment as Havaldar under Compassionate Quota inspite of recommendation of DSC-2022. Being short in height, he would remain be ineligible in the this DSC also for the post Havaldar in the persisting Recruitment Rules of Havaldar. But he will be eligible for post like Tax Assistant where height is not the criterion for selection. Accordingly his name is still present in the list of consideration alongwith other applicants for the post of Tax Assistant in terms of the Central Board of Indirect Taxes and Customs Tax Assistant (Group C post) Recruitment Rules, 2022.


- a. The following eligibility criteria are required to be filled up for the post of **Tax Assistant**-

**Educational Qualifications:-**

- (i) Degrees of a recognised University or equivalent.  
(ii) Should possess a speed of not less than 8000 key depressions per hour for data entry work.

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**Note:** The Speed of 8000 key depressions per hour for data entry work is to be examined by conducting a speed test on the electronic data processing machine.

**Age limit:-** 18-27 years

- b. For the post of **Havaldar** the following eligibility criteria are prescribed as per the Central Excise and Customs Department, Havaldar and Head Havaldar (Group 'C' posts) Recruitment Rules, 2015 as amended by Central Indirect Taxes and Customs Department, Havaldar and Head Havaldar (Group 'C' Posts) Recruitment (Amendment) Rules, 2018 and further amended by Central Indirect Taxes and Customs Department, Havaldar and Head Havaldar (Group 'C' posts) Recruitment (Amendment) Rules, 2022.

**Educational Qualifications:-**

Metric or equivalent form any recognised Board.

**For Male Candidates: Physical standard (minimum)**

Height -157.5 Cms (relaxable by 5 Cms in the case of Garhwalis, Assamese, Gorkhas and members of the Scheduled Tribes),

Chest -81 Cms, (fully expanded with minimum expansion of 5 Cms)

Physical Test :

Walking -1600 Meters in 15 minutes

**For Female Candidates: Physical Standard (minimum)**

Height-152 Cms

Weight: 48 kgs. (Height relaxable by 2.5 Cms and weight by 2 kgs. in case of Garhwalis, Assamese, Gorkhas and members of the Schedule Tribes)

Physical Test:


Walking -1 km in 20 minutes.

**Age limit:-** 18-27 years

8.1 As per DOPT instructions the committee can only relax the eligible age criterion. It was noted that following applicants eligible as per marks were lacking in age criterion (upper limit).

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Sl.No.	Name of the Applicant (Smt.)	D.O.B	Relation with Deceased Govt. Servant
1.	Pinki Rani	25.05.1987	Wife
2.	Ranjana Dwivedi	16.07.1989	Wife
3.	Gulfareen	24.01.1986	Wife
4.	Madhuri Chatruvedi	30.12.1977	Wife
5.	Rekha Yadav	10.06.1991	Wife
6.	Yahiya Khan	01-02-1984	Son

8.2 The committee decided to recommend following age relaxation:-

- For widow of the deceased officer- No bar on maximum age limit.
- For dependent other than widow- maximum age relaxed upto 45 years.

The minimum age criteria of 18 years being not permitted for relaxation as per DOPT OM was taken as 18 years. While considering age for eligibility and age relaxation, the age was taken with reference to the date of application as provided in the DOPT OM supra.

8.3 The aforesaid applicants numbering 1 to 6 were given age relaxation with reference to criteria adopted at point no. a and b of 8.2 above.

9. The Committee also noticed that there are 02 candidates, namely Smt. Madhuri Chaturvedi and Ms. Rekha Yadav at Sl.No.6 and 7 respectively in Annexure-V, scoring equal marks i.e.72 on the parameters prescribed in CBIC Instruction dated 15.05.2019. In such cases CBIC Instruction F.No.12012/8/2020-AD.III.B dated 14.12.2020 is to be referred for tie breaking situation and in light of the same Ms. Rekha Yadav (at S.No.7 in Annexure-V) is recommended for appointment as she is fulfilling the criteria 'The lesser the per dependent available income the higher the rank amongst the applicants whose scores has a tie' as prescribed in DoPT OM Supra.

10. Accordingly by drawing the following select panel for TA and Havaladar, the committee made its recommendations for appointment on

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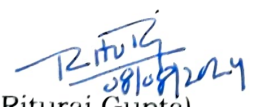
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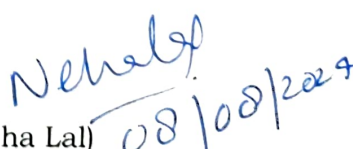
compassionate quota to the candidates listed below, subject to fulfilment of physical standards and typing proficiency, where applicable.

Sl. No.	Comm'tte	Name of deceased Govt. Servant S/Sh./Smt./Ms/	Applicant's name (Shri/Smt./Su Shri)	Relation of applicant with deceased Gov. servant	DOB of the applicant	Educational Qualification	Recommended for the post of
1	2	3	4	5	6	8	9
1	CGST Meerut	Satish Kumar	Pinki Rani	Wife	25.05.87	Post-Graduate	Tax Assistant
2	CGST Lucknow	Anurag Dwivedi	Ranjana Dwivedi	Wife	16.07.89	Graduate	Tax Assistant
3	CGST Allahabad	Jawahar Lal	Rekha Yadav	Daughter	10.06.91	Graduate	Tax Assistant
4	CGST Agra	Saurabh Chaturvedi	Madhuri Chaturvedi	Wife	30.12.77	Graduate	Havaldar
5	CGST Allahabad	Mohd. Aslam	Gulfareen	Wife	24.01.86	Intermediate	Havaldar
6	CGST Kanpur	Chandra Shekhar	Shubham Kumar	Son	05.10.04	Intermediate	Havaldar
7	CGST Allahabad	Ataullah Khan	Yahiya Khan	Son	01.02.84	Intermediate	Havaldar

The committee concluded its proceedings by recording the minutes.

  
 (K.P.Singh)  
 Pr. Commissioner  
 Chairman, DSC

  
 (Rituraj Gupta)  
 Additional Commissioner  
 Member-1, DSC

  
 (Neha Lal)  
 Additional Director  
 Member-2, DSC